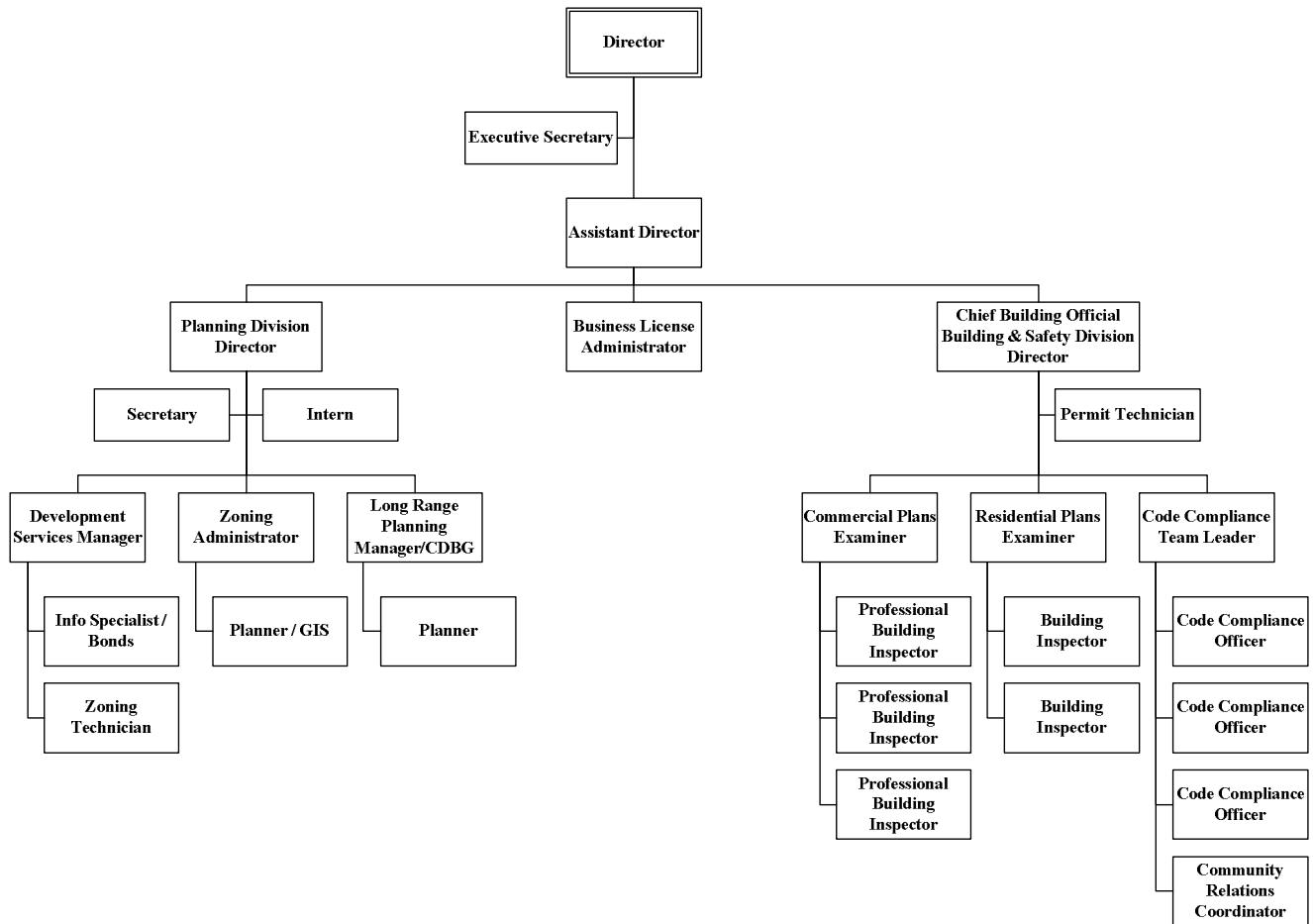


Department Organization

Community Development



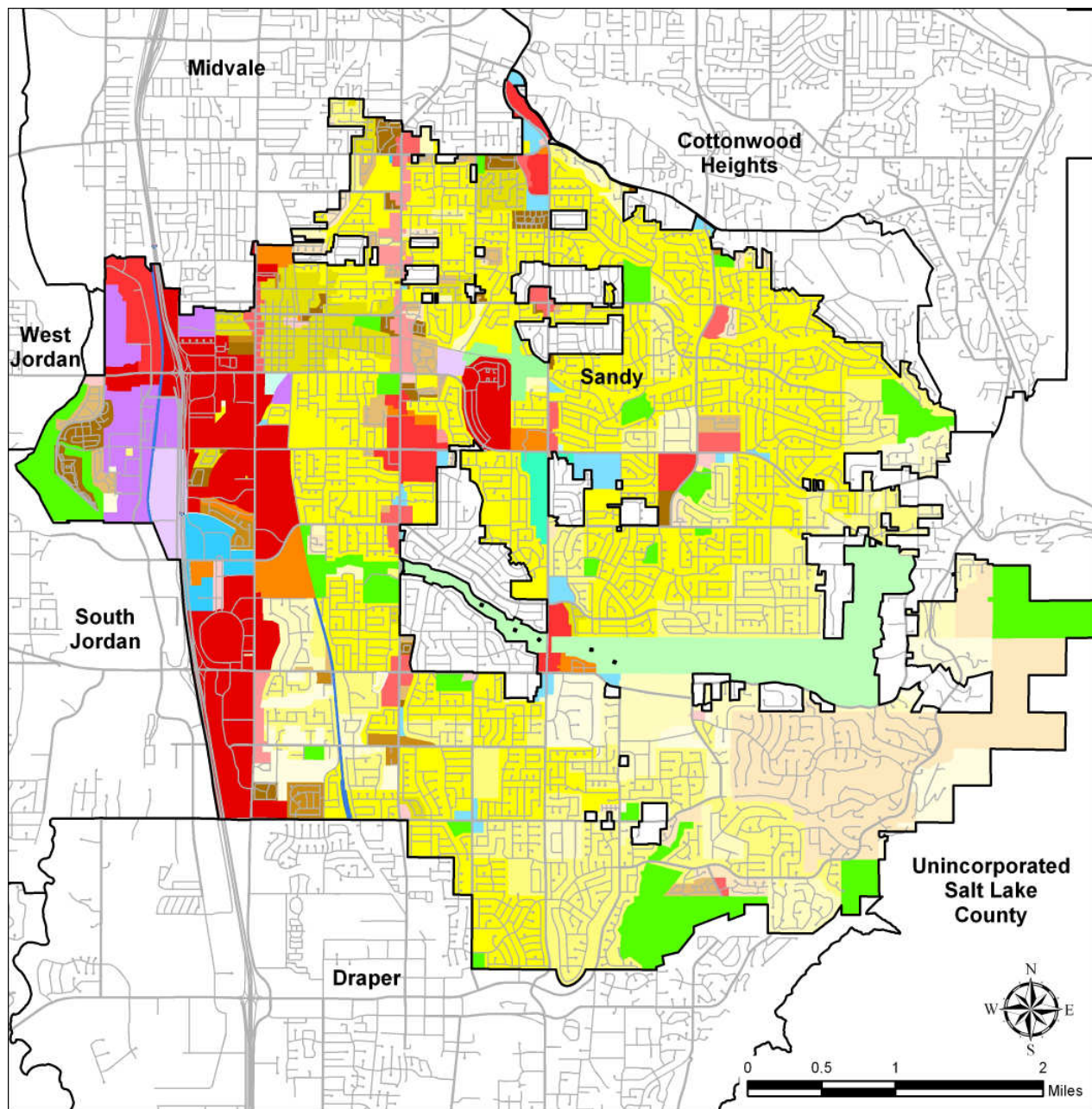
Department Description

The Community Development Department is charged with planning, reviewing, regulating, and approving all facets of land use within Sandy City. Specifically, these functions include planning, building inspections, zoning enforcement, business licensing, Community Development Block Grant (CDBG) administration, and community relations.

Department Mission

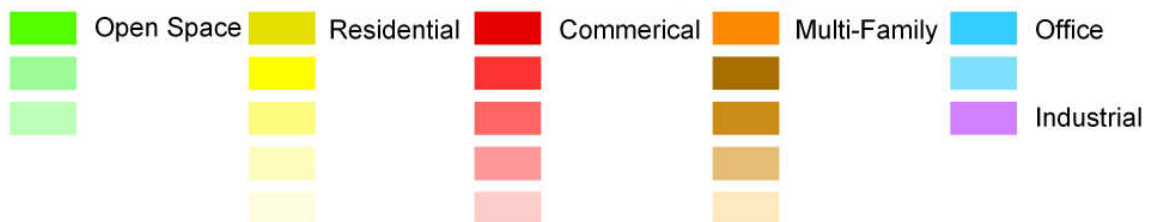
In concert with the values and spirit of the community, the Community Development Department is committed to:

- Properly and professionally guide the development of the city.
- Protect and enhance the quality of life for all Sandy citizens.
- Bring about efficient and effective delivery of services.
- Implement technology that will provide accurate data that will assist in making informed decisions.
- Promote community pride and cooperation.



Zoning Districts

Legend



Department Administration

- Efficiently and effectively administer budget.
- Ensure compliance with procurement, legal, finance, risk management, and other city policies.
- Direct personnel functions: recruitment, benefits, etc.

Direct Department Functions

- Coordinate Development Review Team.
- Neighborhood preservation.
- Amend city codes to provide better standards for development.
- Coordinate with other departments on overall strategic development of the city.

Provide Efficient and Effective Delivery of Services

- Increase website/Internet availability of products and services.
- Revise staffing and procedures to better serve the public.
- Enhance emergency response capabilities - shelter services and rapid assessment.
- Hire competent, educated, and customer service oriented employees.
- Develop neighborhood preservation organizational strategies.
- Implement EnerGov Land-Use Database System.

Continuous Improvement of Staff's Professional Abilities

- Broaden staff technical and professional abilities through intensive training.
- Encourage staff participation in professional organizations.

Business Licensing - Regulation

- Revise Business License Code - Title 5.
- Revise alcohol regulation standards.
- Work closely with all regulatory organizations: city, county, and state.
- Develop processes and procedures for enforcement of unlicensed businesses.
- Refine fee and sales tax verification process.
- Standardize and correct addresses in cooperation with the finance department.
- Process applications found via sales tax audits in cooperation with the finance department.

Business Licensing - Service Delivery

- Implement electronic filing and payment of business license renewals.
- Utilize technology to expedite the licensing process.
- Revise billing forms and information submitted.
- Work to implement on-line renewal payments.
- Include Dept of Agriculture as State contact for license approvals on prescribed establishments.

Five-year Accomplishments

Department Administration

- Created a cost allocation program for annual review of fees.
- Maintained low Risk Management Claims.
- Reorganized the department staffing and assignment structure.

Direct Department Functions

- Completed the TQM process for enhancing the Development Committee's development review processes.
- Completed the Neighborhood Preservation Plan.
- Facilitated the development of new homes in Historic Sandy.
- Re-established the Housing Rehabilitation Program.
- Selected EnerGov Solutions as the City's new comprehensive land-use management database.
- Developed new Title 9: Property Maintenance Ordinance.
- Developed Parking and Access Management Plan for Rio Tinto Stadium

Provide Efficient and Effective Delivery of Services

- Developed a new department website.
- Streamlined the development review process.
- Expanded office hours and inspection scheduling to better serve the public.
- Completed reorganization of the Historic Committee.
- Created a "Red Line" Plan Review Committee with developers.
- Created a new inspection scheduling system for more convenience to the public.
- Adopted new development bond regulations.
- Adopted new Development Code.

Five-year Accomplishments (cont.)

Community Development Admin

Continuous Improvement of Staff's Professional Abilities

- Completed specific technical/professional certification of staff.

Business Licensing - Regulation

- Revised the home occupation ordinance.
- Revised the SOB ordinance.
- Revised door-to-door solicitor regulations.
- Created coordination with code compliance and the fire department in locating unlicensed businesses and delinquent accounts.
- Implemented a new fee structure for real estate companies in accordance with State statute.
- Monitored and regulated ski rental properties in accordance with legal agreements.

Business Licensing - Service Delivery

- Implemented State one-stop access for business license applications.
- Provided applications, forms, and licensing data on the website.
- Implemented the process for billing license applications received via OneStop.

Performance Measures & Analysis

The following citizen observations of the city are based upon the Dan Jones Survey.

Citizens Survey (Fiscal Year)	2006	2007	2008	2009
Observed major improvement				
Shopping/business growth	N/A	17%	17%	18%
Managed Growth	2%	3%	1%	4%
Development	N/A	3%	4%	3%
Cleaner city/beautification	N/A	3%	4%	2%
Stadium	N/A	N/A	1%	5%
TRAX/Light-rail	N/A	2%	<1%	<1%
Better planning/zoning/master plan	N/A	1%	<1%	<1%
Desired major improvement				
Less growth/less crowding	N/A	3%	1%	N/A
Less building	N/A	3%	3%	3%
More business/restaurants	N/A	2%	2%	N/A
Better planning/zoning/master plan	N/A	1%	1%	1%
Do not want+B520 big box stores	N/A	1%	1%	1%
Housing issues	N/A	N/A	1%	1%
Cleanup city/junk cars/trash	N/A	1%	2%	N/A
Most important issue				
Growth/increased population	N/A	23%	19%	16%
ReAL Soccer issues	N/A	9%	8%	1%
More business/tax base	N/A	3%	2%	4%
Development/over-development	N/A	3%	2%	2%
Planning/zoning/master plan	N/A	1%	1%	1%
Affordable housing	N/A	1%	1%	1%
Maintaining yards/landscaping	N/A	N/A	2%	1%
Rental housing concerns				
Home/yard maintenance	N/A	43%	43%	39%
Type of people/caliber of people	N/A	20%	20%	25%
More and more rentals coming in	N/A	5%	5%	N/A
Too many occupants	N/A	4%	4%	4%
Drugs	N/A	4%	4%	5%
Vacancies	N/A	3%	3%	5%
Property values	N/A	3%	3%	5%
Parking	N/A	2%	2%	4%
Noise	N/A	1%	1%	5%

Performance Measures & Analysis (cont.) Community Development Admin

Citizens Survey (Fiscal Year)	2006	2007	2008	2009
Dissatisfaction with city response				
Code enforcement	N/A	15%	11%	9%
Business licensing	N/A	3%	3%	0%
Zoning	N/A	1%	1%	4%
Building permits	N/A	0%	1%	6%
Planning	N/A	0%	0%	2%

Measure (Calendar Year)	2006	2007	2008	2009
Business Licenses				
New Licenses Processed	N/A	732	898	N/A
Home Occupation	N/A	361	417	N/A
Commercial Location	N/A	310	362	N/A
Contractors	N/A	34	34	N/A
Temporary	N/A	27	85	N/A
Licenses Closed	N/A	814	810	N/A
Home Occupation	N/A	453	380	N/A
Commercial Location	N/A	314	287	N/A
Contractors	N/A	33	29	N/A
Temporary	N/A	6	13	N/A

Significant Budget Issues

- 1 IS Charges** - This increase reflects costs associated with the new software. These costs were split between the Community Development Admin, Planning, and Building & Safety departments.
- 2 Secretary** - The Secretary position has been eliminated from the staffing plan due to budget cuts.

Budget Information

Department 50	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
Financing Sources:					
General Taxes & Revenue	\$ 424,244	\$ 400,193	\$ -	\$ -	\$ -
3121 Business Licenses & Permits	-	-	860,545	999,369	950,000
Total Financing Sources	\$ 424,244	\$ 400,193	\$ 860,545	\$ 999,369	\$ 950,000
Financing Uses:					
411111 Regular Pay	\$ 238,233	\$ 246,936	\$ 347,977	\$ 351,093	\$ 288,952
411113 Vacation Accrual	670	2,618	2,041	3,463	-
411211 Variable Benefits	48,941	50,681	70,952	71,256	58,753
411213 Fixed Benefits	19,134	20,685	27,972	29,605	26,304
411214 Retiree Health Benefit	2,564	3,819	4,382	5,170	5,701
41131 Vehicle Allowance	5,108	5,676	5,700	5,916	5,916
41132 Mileage Reimbursement	211	193	163	300	300
41135 Phone Allowance	482	480	482	480	480
4121 Books, Sub. & Memberships	2,258	2,312	2,180	2,000	2,300
41231 Travel	6,290	4,092	6,001	4,000	5,000
41232 Meetings	1,182	1,029	2,709	1,500	1,500
41234 Education	-	-	100	-	-
41235 Training	99	1,036	458	1,000	1,500
412400 Office Supplies	17,975	19,975	17,211	15,148	16,969
412440 Computer Supplies	155	2,978	5,843	1,893	1,893
412470 Special Programs	3,358	4,897	2,589	1,500	2,500
412511 Equipment O & M	3,430	3,221	3,363	3,700	4,000
412611 Telephone	3,308	3,505	4,712	3,098	4,098

Budget Information (cont.)
Community Development Admin

Department 50	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
41342 Credit Card Processing	5,118	7,132	8,553	3,500	3,500
413723 UCAN Charges	2,748	2,970	2,953	3,240	3,240
41379 Professional Services	27,000	-	-	-	-
414111 IS Charges	12,519	12,141	26,103	22,662	44,117 1
41471 Fleet O & M	1,200	1,849	1,052	1,007	1,094
4174 Equipment	7,179	1,968	7,781	3,100	2,000
43472 Fleet Purchases	15,082	-	-	-	-
4373 Capital Equipment	-	-	-	10,000	-
Total Financing Uses	\$ 424,244	\$ 400,193	\$ 551,277	\$ 544,631	\$ 480,117

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2008	FY 2009	FY 2010
Appointed - Category 1:					
Community Development Director	\$ 3,092.00	\$ 4,869.90	1.00	1.00	1.00
Assistant Director*	\$ 2,405.60	\$ 3,788.80	0.79	0.79	0.79
Regular:					
Executive Secretary	\$ 1,168.80	\$ 1,840.90	1.00	1.00	1.00
Business License Administrator	\$ 1,168.80	\$ 1,840.90	1.00	1.00	1.00
Secretary	\$ 944.00	\$ 1,486.80	1.00	1.00	0.00 2
Total FTEs			4.79	4.79	3.79

*Current incumbent has Regular Employee status. Upon attrition, new hire will have Appointed status.

Fee Information	2006 Approved	2007 Approved	2008 Approved	2009 Approved	2010 Approved
3121 Business License Fees					
Business License Minimum / License	N/A	20	\$20	\$20	\$20
Business License Cap / License	\$7,350	\$7,350	\$7,350	\$7,350	\$7,350
*Does not apply to sexually-oriented businesses					
Commercial - Base Fee> \$50,000	\$120	\$120	\$120	\$120	\$120
Commercial - Base Fee< \$50,000	\$75	\$75	\$80	\$80	\$80
Home Occ - Base Fee> \$50,000	\$90	\$90	\$90	\$90	\$90
Home Occ - Base Fee< \$50,000					
New and Existing Licenses	\$50	\$50	\$60	\$60	\$60
Existing	\$50	\$50	\$50	Discontinued	Discontinued
Temporary/Transient	\$150	\$150	\$150	\$150	\$150
Exposition Center					
Promoter / event up to 30 days	\$175	\$175	\$175	\$175	\$175
Contractors w/o Commercial Office License					
General / yr	\$80	\$80	\$90	\$90	\$90
Sub-Contractors / yr	\$65	\$65	\$75	\$75	\$75
Contractors w/Commercial Office License					
General / yr	N/A	N/A	\$70	\$70	\$70
Sub-Contractors / yr	N/A	N/A	\$60	\$60	\$60
Disproportionate Fees					
Expo Ctr Events / 1,000 attendees / event	\$50	\$50	\$50	\$50	\$50
High Impact Recreational Facility / yr	\$1,654	\$1,654	\$1,654	\$1,654	\$1,654
Hospital/Convalescent Center / yr	\$386	\$386	\$386	\$386	\$386
Pawn Shop / yr	\$210	\$210	\$210	\$210	\$210
Arcade / yr	\$497	\$497	\$497	\$497	\$497
Entertainment/Theater / yr	\$331	\$331	\$331	\$331	\$331

Budget Information (cont.)
Community Development Admin

Fee Information	2006 Approved	2007 Approved	2008 Approved	2009 Approved	2010 Approved
Hotel/Motel / yr	\$551	\$551	\$551	\$551	\$551
Apartments / unit / yr	\$17	\$17	\$17	\$17	\$17
All Temp. Permits (as in #99-41C) / yr	\$263	\$263	\$263	\$263	\$263
Service Station / yr	\$473	\$473	\$473	\$473	\$473
Grocery / yr	\$473	\$473	\$473	\$473	\$473
Bar/Private Club / yr	\$180	\$180	\$180	\$180	\$180
Bowling / yr	\$400	\$400	\$400	\$400	\$400
Sexually Oriented Business / yr	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Disproportionate Alcohol License Fees					
Class A	\$108	\$108	\$108	\$108	\$108
Class B	\$492	\$492	\$492	\$492	\$492
Class D	\$300	\$300	\$300	\$300	\$300
Class E	\$207	\$207	\$207	\$207	\$207
Bar / Private Club	\$520	\$520	\$520	\$520	\$520
Other Miscellaneous Fees					
Per Employee	\$11	\$11	\$11	\$11	\$11
Sexually Oriented Business per Performing Employee	\$300	\$300	\$300	\$300	\$300
Sexually Oriented Business per Non-performing Employee	\$100	\$100	\$100	\$100	\$100
Duplicate License	\$20	\$20	\$20	\$20	\$20
Initial Application Processing	\$30	\$30	\$35	\$35	\$35
Transfer Fee/Re-inspection/License	\$40	\$40	\$40	\$40	\$40
Alcohol License Application Fee	\$55	\$55	\$55	\$55	\$55
Re-inspection Fee (over 2 inspections)	\$40	\$40	\$40	\$40	\$40
Delinquent/Penalty Rates					
Delinquent - 45 Days / of original bill	25%	25%	25%	25%	25%
Delinquent - 60 Days / of original bill	50%	50%	50%	50%	50%
Open Without a License - Penalty	100%	100%	100%	100%	100%
Bond Requirements					
Temporary/Transient	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Door-to-Door Soliciting	\$1,000	\$1,000	\$1,000	Discontinued	Discontinued
Coupons/Subscriptions	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Pawn Shop/Pawn Broker	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Auctioneer/Auction House	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Sexually Oriented Businesses	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Alcohol Sales/Consumption	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000

Capital Budget	2009 Budgeted	2010 Tentative	2011 Planned	2012 Planned	2013 Planned
19012 - Gateways/Beautification Projects - This project funds gateway projects on the city boundaries as well as beautification projects on the I-15 corridor through Sandy.					
41 General Revenue	\$ 46,321	\$ -	\$ -	\$ -	\$ -
19036 - Neighborhood Preservation Initiative - This project funds costs related to the implementation of the city's neighborhood maintenance and preservation plan.					
41 General Revenue	\$ 62,387	\$ -	\$ -	\$ -	\$ -
19046 - Low Income Housing Improvements - This funding will be used to pay for, or assist with, energy-improving modifications to lower-income residents' homes.					
45 Grants	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total Capital Projects	\$ 108,708	\$ 50,000	\$ -	\$ -	\$ -

Master Plans/General Plans

- Implement new strategic plans (Sandy Corners, 90th South Gateway, Civic Center Promenade, Neighborhood Maintenance and Preservation, Historic Sandy Neighborhood Plan, and Government Center Plaza Design.
- Prepare redevelopment area master plans as needed, including TRAX mixed use development plan at the Civic Center Station.
- Implement a master plan and zoning for the ReAL Soccer superblock area.
- Implement a master plan and zoning for properties north of Quarry Bend.
- Determine what elements of the general plan need major re-writes.
- Re-format and make routine updates to the city's general plan.

Project Review & Regulation

- Continue intensity of residential/commercial/industrial site plan approvals and enforcement.
- Continue to adjust and revise the development review process as needed.
- Update the site plan review layer on GIS mapping.
- Revisit and update the architectural design standards.
- Coordinate various department reviews on projects effectively and efficiently.

Development Code & Other Regulatory Codes

- Revise the development code.

Data & Statistics

- Update the statistical report.
- Provide and review data for U.S. Census 2010.
- Provide demographic and other data on the department website.

Development Bond Administration

- Revise the development bond process.
- Computerize bond inspection coordination.
- Review minor bonds for final releases.

Five-year Accomplishments

Master Plans/General Plans

- Adopted the Historic Sandy Master Plan and Neighborhood Maintenance and Preservation.
- Adopted the Government Center Plaza master plan.
- Implemented Quarry Bend master plan and zoning.
- Implemented promenade wetland design.
- Completed streetscape goals and policies.
- Updated the parks and open space element.

Project Review & Regulation

- Streamlined development project review and site plan review.
- Implemented "Red Line" review committee for developers.
- Established Development Review Coordinator.
- Adjusted staffing to expedite project review process.
- Increased planning inspection of projects / bond releases.

Development Consistency

- Implemented TQM findings for the Development Committee.
- Coordinated multi-jurisdictional planning efforts: TRAX / TOD properties and 114th South Interchange.

Development Code & Other Regulatory Codes

- Completed city architectural design standards.
- Completed new Sensitive Area Overlay Zone.
- Adopted new TND Ordinance.
- Adopted new Detached Structure Ordinance.
- Adopted new off-site parking regulations
- Updated residential parking standards.
- Adopted design guidelines for Historic Sandy.
- Updated population forecasts.

Development Bond Administration

- Dedicated staff for bond administration and implemented a new process for development bond releases.
- Created a database for inspection and bond tracking.
- Adopted new development bond regulations.
- Revised the development bond process.
- Implemented bond release flexibility to accommodate construction schedules.

Performance Measures & Analysis

Projects Processed (Calendar Year)	2006	2007	2008
Annexations	5	3	9
Rezoning	14	16	5
Code Amendments	13*	23*	16*
Site Plan Review	71	57	60
Subdivisions	35	49	46
Conditional Use Permits	70	61	40
General Plan Projects	5	10	5
General Planning Reviews	470	991	763
Planning Inspections	241	90	165
Sign Permits	208	231	217
Board of Adjustment Cases	13	4	14
GIS Projects	51	N/A**	137

* Includes the entire Development Code re-write and adoption.

** In 2007, GIS Projects are included in General Planning Reviews.

Measure (Calendar Year)	2006	2007	2008
Bond Administration			
Total Processed	381	391	423
Total Value	\$30,059,509	\$38,316,589	\$39,605,598
Amount Released	\$10,407,648	\$12,395,081	\$20,181,999
Amount Remaining	\$19,651,861	\$25,921,509	\$19,423,599

Significant Budget Issues

- IS Charges** - This increase reflects costs associated with the new software. These costs were split between the Community Development Admin, Planning, and Building & Safety departments.



Budget Information

Planning

Department 51	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
Financing Sources:					
General Taxes & Revenue	\$ 298,752	\$ 337,929	\$ 435,301	\$ 582,202	\$ 602,733
31229 Sign Permits Fees	10,547	13,298	19,380	14,464	17,000
31326 State - Historic Preservation	-	-	-	3,000	3,000
314511 Planning Development Fees	180,537	149,231	93,003	74,853	65,000
314512 Inspection Fees	83,195	69,492	50,732	24,167	20,000
314513 Annexation Fees	1,000	1,000	-	-	-
314514 Rezoning Fees	3,887	5,878	1,929	1,000	1,000
314515 Other Developmental Fees	5,897	5,115	11,910	4,505	5,000
314516 Pre-Development Review Fees	-	28,607	35,229	-	-
Total Financing Sources	\$ 583,815	\$ 610,550	\$ 647,484	\$ 704,191	\$ 713,733
Financing Uses:					
411111 Regular Pay	\$ 390,867	\$ 403,159	\$ 431,100	\$ 466,199	\$ 455,837
411113 Vacation Accrual	2,051	1,252	3,149	4,699	-
411121 Seasonal Pay	3,178	6,333	5,813	10,302	10,302
411131 Overtime/Gap	64	-	-	-	-
411211 Variable Benefits	81,847	83,626	91,268	98,984	96,859
411213 Fixed Benefits	42,178	48,177	52,328	56,292	59,687
411214 Retiree Health Benefit	4,318	7,023	5,341	5,609	5,993
41131 Vehicle Allowance	3,156	2,945	3,272	3,804	3,804
41132 Mileage Reimbursement	582	299	247	500	500
4121 Books, Sub. & Memberships	1,701	2,215	2,472	1,600	2,100
41231 Travel	6,682	5,056	7,457	3,100	5,600
41232 Meetings	867	618	886	500	1,000
41235 Training	185	786	877	200	700
412425 Publications	3,551	7,680	-	3,500	1,500
412440 Computer Supplies	1,918	-	-	-	-
412611 Telephone	2,907	3,513	3,703	5,182	5,606
414111 IS Charges	32,311	35,422	36,942	38,103	59,992
41471 Fleet O & M	1,000	2,446	2,629	2,617	1,253
4169 Grants	4,452	-	-	3,000	3,000
Total Financing Uses	\$ 583,815	\$ 610,550	\$ 647,484	\$ 704,191	\$ 713,733

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2008	FY 2009	FY 2010
Regular:					
Planning Director	\$ 2,240.00	\$ 3,528.00	1.00	1.00	1.00
Development Services Manager	\$ 2,086.40	\$ 3,286.10	1.00	1.00	1.00
Zoning Administrator	\$ 2,086.40	\$ 3,286.10	1.00	1.00	1.00
Long Range Planning Manager	\$ 2,086.40	\$ 3,286.10	0.42	0.42	0.42
Planner	\$ 1,418.40	\$ 2,234.00	2.00	2.00	2.00
Information Specialist	\$ 1,168.80	\$ 1,840.90	0.67	0.67	0.67
Zoning Technician	\$ 1,168.80	\$ 1,840.90	1.00	1.00	1.00
Secretary	\$ 944.00	\$ 1,486.80	1.00	1.00	1.00
Seasonal:					
Intern	\$ 9.43	\$ 15.08	0.45	0.45	0.45
Total FTEs			8.54	8.54	8.54

Budget Information (cont.)**Planning**

Fee Information	2006 Approved	2007 Approved	2008 Approved	2009 Approved	2010 Approved
314511 PLANNING DEVELOPMENT FEES					
Residential Review Fees					
Pre-Development Fee					
Residential / unit	\$32	\$32	\$40	\$40	\$40
Residential - Sensitive Lands / unit	\$48	\$48	\$60	\$60	\$60
Residential Development Fees					
Single-Duplex Dwelling Unit /unit	\$284	\$300	\$300	\$350	\$350
Hillside Subdivision / unit	\$350	\$375	\$375	\$425	\$425
P.U.D. Phasing Plan - 1st	\$63	\$63	\$70	\$70	\$70
P.U.D. Phasing Plan - Additional	\$32	\$32	\$40	\$40	\$40
Subdivision Plat Amendment	\$63	\$80	\$80	\$100	\$100
Subdivision Appeal	\$73	\$73	\$73	\$80	\$80
Condominium Conversion Fees					
Base Fee	\$173	\$173	\$173	\$173	\$173
Per Unit Fee	\$58	\$58	\$58	\$58	\$58
Commercial/Industrial/Multi-Family Review Fees					
Pre-Development Fee					
% of total site plan review fee	25%	25%	25%	25%	25%
Full Site Plan Review					
0 to 5 acres / acre	\$1,440	\$1,440	\$1,440	\$1,550	\$1,550
5.1 to 10 acres					
Base	\$7,200	\$7,200	\$7,200	\$7,750	\$7,750
+ Per acre	\$560	\$560	\$560	\$603	\$603
10.1 to 50 Acres					
Base	\$10,000	\$10,000	\$10,000	\$10,765	\$10,765
+ Per acre	\$63	\$63	\$63	\$68	\$68
Modified Site Plan Review					
Per acre @ 20% per dept. up to 100%	\$1,440	\$1,440	\$1,440	\$1,550	\$1,550
Site Plan Review Appeal	\$73	\$73	\$73	\$80	\$80
Commercial Development Inspection Fees					
Full Site Plan review / acre	\$457	\$457	\$457	\$457	\$457
MSPR / acre @ 20% / dept up to 100%	\$457	\$457	\$457	\$457	\$457
Cemetery - Burial Plot Area Only (5 acres)	\$200	\$200	\$200	\$200	\$200
314512 INSPECTION FEES					
Residential Development Inspection Fees					
Single Family Units/Duplexes / unit	\$147	\$147	\$147	\$147	\$147
Commercial Development Inspection Fees					
Cemetery - Burial Plot Area Only (5 acres)	\$60	\$60	\$60	\$60	\$60
314514 REZONING FEES	\$425	\$425	\$450	\$475	\$475
314515 OTHER DEVELOPMENT FEES					
Annexation Fee	\$500	\$500	\$500	\$500	\$500
Board of Adjustment Fees	\$265	\$275	\$275	\$275	\$275
Code Amendment Fee	\$380	\$380	\$380	\$380	\$380
General Land Use Plan Amendment	\$380	\$380	\$380	\$380	\$380

Budget Information (cont.)
Planning

Fee Information	2006 Approved	2007 Approved	2008 Approved	2009 Approved	2010 Approved
Planning Building Permit Sub-Check Fee	\$22	\$22	\$30	\$30	\$30
Re-Application Fee (When noticed item is pulled from agenda by applicant)					
Board of Adjustment of original fee	50%	50%	50%	50%	50%
Conditional Use of original fee	50%	50%	50%	50%	50%
Subdivision, Site Plan Review, Annexation, Rezoning, etc.	\$63	\$80	\$80	\$100	\$100
Re-Inspection Fees					
Lot	\$42	\$42	\$42	\$42	\$42
Subdivision	\$173	\$173	\$173	\$173	\$173
Street Vacation Review By Planning Commission	\$150	\$175	\$175	\$200	\$200
Conditional Use Permit Fees					
Site Plan Review	\$100	\$125	\$125	\$130	\$130
No Site Plan Review	\$75	\$75	\$75	\$80	\$80
Accessory Apt CUP Renewal	N/A	N/A	N/A	\$40	\$40
Appeal of Conditional Use Conditions	1/2 original	1/2 original	1/2 original	1/2 original	1/2 original
Dedication Plat To Planning Commission	\$32	\$32	\$32	\$32	\$32
Demolition Fee	\$26	\$26	\$26	\$26	\$26
Temporary Use Permit	\$26	\$30	\$30	\$40	\$40
Wireless Telecom Review					
Permitted	\$100	\$100	\$100	\$125	\$125
Tech. Exception	\$250	\$250	\$250	\$250	\$250
Home Rebuild Letter	\$10	\$30	\$30	\$30	\$30
Lot Line Adjustment	\$10	\$30	\$30	\$30	\$30
Address Change	\$40	\$40	\$40	\$40	\$40
Street Renaming	\$125	\$125	\$125	\$125	\$125
31229 SIGN PERMIT FEES					
Valuation of sign \$1 to \$500	\$30	\$30	\$30	\$30	\$30
Valuation of sign \$501 to \$2,000					
Fee for first \$500	\$25	\$25	\$25	\$25	\$25
Additional Fee for each \$100 of Val. between \$501 & \$2,000	\$2	\$2	\$5	\$5	\$5
Valuation of sign \$2,001 to \$25,000					
Fee for first \$2,000	\$55	\$55	\$100	\$100	\$100
Additional Fee for each \$1,000 of Val. between \$2,001 & \$25,000	\$9	\$9	\$10	\$10	\$10
Valuation of sign \$25,001 to \$50,000					
Fee for first \$25,000	\$275	\$275	\$330	\$330	\$330
Additional Fee for each \$1,000 of Val. between \$25,001 & \$50,000	\$7	\$7	\$10	\$10	\$10
Valuation of sign \$50,000 and up					
Fee for first \$50,000	\$450	\$450	\$580	\$580	\$580
Additional Fee for each \$1,000 of Valuation above \$50,000	\$5	\$5	\$5	\$5	\$5
Temporary Sign / 7 day period	\$20	\$20	\$25	\$25	\$25
Signs Installed Without Permits (or double the applicable permit fee)	\$200	\$200	\$200	\$200	\$200
Sign Review by Planning Commission	\$40	\$45	\$55	\$65	\$65
Sign Appeal by Planning Commission	\$30	\$40	\$40	\$40	\$40
Sign Tag Fee / sign permit issued	\$2	\$2	\$2	\$2	\$2

Ensure Compliance of all Construction According to Building Codes

- Educate contractors on new ICC Codes.
- Ensure that all inspectors are 4-way certified under ICC.
- Perform engineering peer review on all complicated structures.
- Computerize field inspections, scheduling and permit filing.

Neighborhood Preservation - Code Compliance

- Increase effectiveness and community outreach services.
- Implement Neighborhood Preservation goals.
- Add additional Code Compliance staff (bringing the total to 5 FTE as per the Neighborhood Preservation Plan).

Five-year Accomplishments**Ensure Compliance of all Construction According to Building Codes**

- Developed contractor education seminars.
- Participated on National Boards for Code and Product approvals.
- Coordinated with the State Legislature on State Building Code bills.
- Certified all inspectors under new International Code Council codes (ICC).
- Completed Rio Tinto Stadium, Quarry Bend mixed-use project and Commons at South Towne.

Neighborhood Preservation - Code Compliance

- Revised Code Compliance staffing structure.
- Developed new Code Compliance policies and procedures.
- Started regular meetings with Neighborhood Coordinators on Code Compliance issues.
- Trained Code Compliance staff on combative interactions and enhanced safety training.
- Provided new uniforms and safety equipment to Code Compliance staff.

Performance Measures & Analysis

Measure (Calendar Year)	2006	2007	2008
Building Inspection			
Permits Issued	1,869	1,919	1,676
Inspections Completed	11,878	17,625	10,705
Code Compliance			
Code Compliance Cases	4,052	4,525	5,850
Property Liens	11	12	31

Significant Budget Issues

- 1 IS Charges** - This increase reflects costs associated with the new development tracking software. These costs were split between the Community Development Admin, Planning, and Building & Safety departments.
- 2 Building/Housing Inspector** - The Appointed Category 3 Building/Housing Inspector position has been eliminated from the staffing plan due to budget cuts.

Budget Information

Building & Safety

Department 52	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
Financing Sources:					
3122 Building Permit Fees	\$ 1,652,132	\$ 1,823,866	\$ 1,663,665	\$ 1,023,095	\$ 829,000
Total Financing Sources	\$ 1,652,132	\$ 1,823,866	\$ 1,663,665	\$ 1,023,095	\$ 829,000
Financing Uses:					
411111 Regular Pay	\$ 541,032	\$ 594,301	\$ 667,481	\$ 700,254	\$ 649,388
411113 Vacation Accrual	984	7,829	4,796	6,771	-
411121 Temporary/Seasonal Pay	-	-	96	-	-
411131 Overtime/Gap	-	-	139	-	-
411211 Variable Benefits	115,929	127,304	142,326	148,933	138,427
411213 Fixed Benefits	64,068	73,454	82,334	89,015	87,829
411214 Retiree Health Benefit	2,393	1,353	2,394	2,915	2,915
41131 Vehicle Allowance	6,553	7,342	7,445	13,648	13,648
4121 Books, Sub. & Memberships	3,764	3,076	2,685	1,800	3,300
41231 Travel	6,225	9,081	8,825	5,300	9,200
41232 Meetings	211	524	136	300	300
41235 Training	160	350	-	2,300	2,000
412440 Computer Supplies	155	-	-	-	-
412450 Uniforms	1,981	2,823	2,076	6,600	2,700
412611 Telephone	9,829	9,818	13,155	9,460	11,077
414111 IS Charges	27,681	28,022	31,673	37,638	58,606
41463 Fleet Repair Fund	-	316	-	-	-
41471 Fleet O & M	12,995	17,613	23,273	23,899	24,707
4174 Equipment	5,179	5,822	3,629	-	-
43472 Fleet Purchases	15,467	14,569	27,401	33,660	33,000
Total Financing Uses	\$ 814,606	\$ 903,597	\$ 1,019,864	\$ 1,082,493	\$ 1,037,097

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2008	FY 2009	FY 2010
Appointed - Category 3:					
Building / Housing Inspector	\$ 14.61	\$ 23.01	0.00	1.00	0.00
Regular:					
Chief Building Official	\$ 2,240.00	\$ 3,528.00	1.00	1.00	1.00
Plans Examiner	\$ 1,588.00	\$ 2,501.10	2.00	2.00	2.00
Code Compliance Team Leader	\$ 1,345.60	\$ 2,119.30	1.00	1.00	1.00
Professional Building Inspector	\$ 1,345.60	\$ 2,119.30	3.00	3.00	3.00
Building / Code Compliance	\$ 1,168.80	\$ 1,840.90	4.00	4.00	4.00
Permit Technician	\$ 1,089.60	\$ 1,716.10	1.00	1.00	1.00
Code Compliance Technician	\$ 1,012.80	\$ 1,595.20	0.00	0.90	0.90
Community Relations Coordinator	\$ 1,012.80	\$ 1,595.20	0.90	0.00	0.00
Total FTEs			12.90	13.90	12.90

Budget Information (cont.)**Building & Safety**

Fee Information	2006 Approved	2007 Approved	2008 Approved	2009 Approved	2010 Approved
3122 BUILDING PERMIT FEES					
Per IBC Building Standards Valuation Tables & Sandy City Ordinances	Per IBC Table	Per IBC Table	Per IBC Table	Per IBC Table	Per IBC Table
Building Permit Renewal	\$38	\$38	\$38	\$38	\$38
Other Inspections, No Specific Fee Noted	\$52	\$52	\$52	\$52	\$52
Property Maintenance Fees					
Property Abatement - Admin Fee	\$100	\$100	\$100	\$100	\$100
Vehicle Restoration Permit Extension	\$25	\$25	\$25	\$25	\$25
Inspection Bonds					
Power to Panel Bond - Single Lot	\$500	\$500	\$500	\$500	\$500
Power to Panel Bond - Multiple Lots	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Permit Violation Bond	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Temporary Certificate of Occ. Bond	1.5X Value	1.5X Value	1.5X Value	1.5X Value	1.5X Value
Forfeiture Penalty Bond	2X Value	2X Value	2X Value	2X Value	2X Value

Significant Budget Issues**Boards & Commissions**

No significant budget issues.

Budget Information

Department 53	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
Financing Sources:					
General Taxes & Revenue	\$ 17,230	\$ 15,044	\$ 21,158	\$ 28,570	\$ 31,070
Total Financing Sources	\$ 17,230	\$ 15,044	\$ 21,158	\$ 28,570	\$ 31,070
Financing Uses:					
4121 Books, Sub. & Memberships	\$ 746	\$ 896	\$ 782	\$ 1,200	\$ 1,200
41231 Travel	2,219	231	451	2,100	2,100
41232 Meetings	4,715	5,470	6,055	5,500	5,500
41235 Training	55	140	-	400	400
41236 Committees and Councils	1,710	919	492	2,000	2,500
41389 Miscellaneous Services	7,785	7,388	13,378	17,370	19,370
Total Financing Uses	\$ 17,230	\$ 15,044	\$ 21,158	\$ 28,570	\$ 31,070

Significant Budget Issues**Community Services**

Beginning in FY 2008, this division was dissolved and combined with Community Development Administration (department 50), Planning (department 51), and Building & Safety (department 52).

Budget Information

Department 55	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
Financing Sources:					
3121 Business Licenses & Permits	\$ 817,425	\$ 834,893	\$ -	\$ -	\$ -
Total Financing Sources	\$ 817,425	\$ 834,893	\$ -	\$ -	\$ -
Financing Uses:					
411111 Regular Pay	\$ 138,782	\$ 145,436	\$ -	\$ -	\$ -
411113 Vacation Accrual	1,673	858	-	-	-
411211 Variable Benefits	28,361	29,623	-	-	-
411213 Fixed Benefits	13,053	14,206	-	-	-
41132 Mileage Reimbursement	99	264	-	-	-
41231 Travel	1,567	1,080	-	-	-
41235 Training	160	500	-	-	-
412611 Telephone	1,118	1,171	-	-	-
414111 IS Charges	11,014	13,148	-	-	-
Total Financing Uses	\$ 195,827	\$ 206,286	\$ -	\$ -	\$ -

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2008	FY 2009	FY 2010
Regular:					
Information Specialist	\$ 1,168.80	\$ 1,840.90	0.00	0.00	0.00
Business License Administrator	\$ 1,168.80	\$ 1,840.90	0.00	0.00	0.00
Code Compliance Technician	\$ 1,012.80	\$ 1,595.20	0.00	0.00	0.00
Secretary	\$ 944.00	\$ 1,486.80	0.00	0.00	0.00
Total FTEs			0.00	0.00	0.00

Overview

Each year Sandy City receives Community Development Block Grant or CDBG funds from the U.S. Department of Housing and Urban Development. The purpose of the CDBG program is to help in developing viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

To be eligible to receive CDBG funds, the project must meet one of three national objectives:

1. Low and Moderate Income Benefit. This means that a majority of the citizens benefiting from the proposed project must fall within the low and moderate income category, as defined by the Dept. of Housing and Urban Development. The city has available a Census Bureau map identifying areas that meet the low-moderate income criteria.

2. Aid in the Prevention or Elimination of Slums or Blight. The proposed project area must meet criteria that would cause it to be designated a slum or blighted area. The criteria for this determination are available upon request.

3. Urgent Health and Welfare Need. This objective is met only by situations with a demonstrable immediate threat to health and welfare that is catastrophic in nature.

There is a broad range of activities or projects eligible for funding under the CDBG program to meet any one of the national objectives. Eligible projects include public improvements, public services, and housing-related projects for low/moderate income persons.

Administration

- Maintain top performance of program under HUD guidelines.
- Observe all HUD regulations under CFR 24.
- Maintain administration funding commensurate with annual entitlement grant.
- Continue to work with CDBG Committee to improve knowledge and review capabilities.
- Increase public awareness of the CDBG Program.

Low and Moderate Income Benefit

- Maintain above 70% of funding to benefit those of low or moderate income.

Public Improvements

- Provide infrastructure funding to assist with affordable housing needs.

Public Services

- Maintain service levels in spite of declining funding levels.
- Evaluate programs to provide the best dollar/person benefit.

Historic Sandy

- Implement Historic Sandy master plan.
- Create Historic Sandy elderly housing rehabilitation projects.
- Provide infrastructure funding to assist with affordable housing needs.

Administration

- CDBG Program recognized to be in the top 10 in the nation.
- Completed the 2005 Consolidated Plan.
- Maintained administration under the mandatory 20% cap.
- Maintained administration levels with no increase out of entitlement.
- Operated the CDBG program within federal guidelines with no findings.

Low and Moderate Income Benefit

- Purchased three housing units for use as transitional housing for the homeless.
- Created Housing Rehabilitation and Downpayment Assistance programs.
- Funded projects that assist low and moderate income households.

Prevention of Slum and Blight

- Funded various city and county-wide programs to remove blighted conditions.

Public Improvements

- Completed the following projects - 300 East reconstruction, Historic Sandy Police Sub-station rehabilitation, 150 East street improvements, Neighborhood Watch signs, Senior Center ADA improvements, 8680 South street improvements, Center Street Park development, 8760 South Street, and Sandy Station Park improvements.
- Completed sidewalk and pedestrian safety improvements.

Public Services

- Maintained public services under the mandatory 15% cap.
- Diversified funding to subrecipients to provide greater service levels.

Performance Measures & Analysis

Administration

- Operated under the mandatory 20% cap.
- Maintained <1.5X expenditure vs. entitlement grant balances.
- Maintained administration budget percentage vs. grant amount.
- Refinanced Section 108 Loan (2008)

Low and Moderate Income Benefit

- Benefited 16,012 low and moderate income persons from CDBG funding (2007).
- 100% of funding used for low/moderate income people

Public Improvements

- Increased funding for improvements for Historic Sandy.

Public Services - Housing Projects

- Funded public services under the mandatory 15% cap.
- Assisted 5,700+ homeless persons.
- Funded 13 non-profit public service programs.
- Completed 89 housing units rehabilitations and emergency home repairs.

Significant Budget Issues

No significant Budget Issues

Budget Information
Fund 23 - CDBG Operations

Department 54	2006 Actual	2007 Actual	2008 Actual	2009 Estimated	2010 Approved
Financing Sources:					
313101 CD Block Grant	\$ 487,410	\$ 502,627	\$ 424,988	\$ 464,710	\$ 399,030
313123 CD Block Grant - Stimulus	-	-	-	-	106,502
31611 Interest Income - Section 108	-	-	-	-	4,325
316113 Housing Auth. Program Income	-	-	101,000	-	-
Total Financing Sources	\$ 487,410	\$ 502,627	\$ 525,988	\$ 464,710	\$ 509,857
Financing Uses:					
4100 Administration	\$ 85,939	\$ 66,095	\$ 70,300	\$ 74,821	\$ 75,297
412470 Special Programs					
23002 Emergency Home Repair	34,229	27,233	27,813	23,703	40,000
23005 The Road Home	15,400	15,400	14,950	19,045	19,134
23008 Legal Aid Society of S. L.	7,472	15,202	8,084	4,741	7,500
23009 Senior/Handicapped Home Imp	5,000	5,000	6,500	5,000	10,000
23010 South County Food Pantry	4,200	4,200	4,050	3,000	4,500
23011 Utah Food Bank	8,000	8,000	7,850	8,000	-
23013 South Valley Sanctuary	11,723	8,903	8,089	5,833	8,500
23014 Comprehensive Housing	3,000	3,000	3,850	2,500	2,500
23033 Utah Micro Enterprise Loan	4,000	-	-	-	-
23037 YWCA Women's Shelter	6,022	1,532	3,691	5,010	2,000
23038 Family Support Center	4,750	2,000	5,550	3,800	2,500
23041 Community Legal Center	2,000	-	-	-	-
23042 VISIONS	5,800	2,650	4,114	8,500	5,000
23045 Code Enforcement Officer	30,734	-	-	-	-
23046 Community Health Center	3,828	2,308	2,350	2,054	2,000
23047 Transitional Housing Maint.	4,064	3,199	5,000	3,500	6,500
23051 Big Brothers Big Sisters	-	-	1,800	2,000	2,000
23052 Housing Outreach	-	-	-	-	1,800
23053 Through a Child's Eyes	-	-	-	-	1,500
4370 Capital Outlays					
23036 Sidewalk Repair	15,250	30,200	-	-	-
23049 Historic Sandy Infrastructure	-	69,429	116,977	24,851	32,629
23901 Historic Sandy - Stimulus	-	-	-	-	106,502
23999 Miscellaneous Projects	-	-	-	22,415	-
4413104 Transfer to Debt Service	235,999	238,276	235,020	235,925	190,007
Total Financing Uses	\$ 487,410	\$ 502,627	\$ 525,988	\$ 454,698	\$ 519,869
Excess (Deficiency) of Financing Sources over Financing Uses	-	-	-	10,012	(10,012)

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2008	FY 2009	FY 2010
Regular:					
Long Range Planning Manager	\$ 2,086.40	\$ 3,286.10	0.58	0.58	0.58
Code Compliance Technician	\$ 1,012.80	\$ 1,595.20	0.00	0.10	0.10
Community Relations Coordinator	\$ 1,012.80	\$ 1,595.20	0.10	0.00	0.00
Total FTEs			0.68	0.68	0.68



New Workers Compensation Office Building



ReAL Salt Lake Soccer Stadium